



Northern Suburbs Netball Incorporated
Annual General Meeting
Wednesday 22 November 2017,
7pm Newlands Intermediate

In Attendance:

Welcome and Apologies:

Present: xxxxxx

Apologies: Emily Christians (Khandallah), Erin Beatson (Amesbury), Kelly Herbert (Raroa/Chair), Beth Huntington (Thorndon), Deb Cunningham (Cashmere Ave), Wendy Blue (Paparangi), Sue Geale (NWC), Vanessa Row (CPark), Frances (QMC), Darleen (NIS), Julia (NIS), Di Patchett (Churton Park)

Meeting opening 7.05pm, Ann acting as Chair as Kelly away with work.

AGM minutes 2016 to be accepted as presented

Moved Clare **Seconded** Amanda

Accepted by all

No Matters Arising from 2016 AGM Minutes

Chairperson's Report read and presented to the meeting

Moved Shannon **Seconded** Lena

Accepted by all

Treasurer's Report

Moved Emily **Seconded** Viv

Accepted by all

Questions ex Yvonne -

- Coffee cart rental not collected
- Junior registrations - affiliation fees on budget, but registrations down. Income down as Yr1&2 and expect that the affiliation fees should be down as a respective amount. Clare checked and confirmed that there has been an increase in the affiliation fees and that these are relative and correct for both year 1&2 plus year 3&4
- Kiwi Whistlers- in meeting passed to give Koha to Amelia & Lachie, not showing in KW (due to timing of payment being claimed after the accounts will be done, therefore will show in this year's accounts as aged payables which is fine but requires explanation)
- Increase in prize giving - this is due to each trophy being engraved with individuals names (never done before)
- Tax amount showing as interest, IRD needs to be confirmed as charitable status.
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Accounts still to be audited, this will presented to an auditor following clarification of the above queries.

Budget:

Moved Andrea **Seconded** Shannon

Accepted by all

Nominations and Elections for Officers of the Executive Committee

Nomination received for <Role>

Nominated by <name> **Seconded** <name>

Chair - no volunteers, agreed that will leave this open until 2018, work on the community to request volunteers. Ann to do interim duties as Kelly has resigned.
Move - Lena **Seconded** - Yvonne

Secretary - Naima (has volunteered but not at AGM, therefore will confirm with her that she will do this), moved Lena, second Sandra (Kelly to contact her)

Treasurer - Clare agreed to stay in role until Feb 2018 so that payments may be made. Ann agreed to take on authorised payment role (from Andrea and forms handed over) to ensure second authorisation.
Moved - Lena **Seconded** - Amanda

Need to follow up with schools to ensure that they participate by volunteering in roles for the committee.

Communicate to delegates that all school enquiries must be via them first, not to NSN. This needs to be updated on the website too that "do not email unless spoken to school delegate first".

Invite Principals to first meeting in order to communicate that their school must be represented and what the requirements are for their school to ensure that the committee have a sound basis with volunteers and assistance.

Agreed that early in year that we will discuss paid roles within the committee, what it looks like and how it can be changed based on an agreed strategy which also includes the disbursement of the future fund.

1. Key Committee Positions within Executive Committee

- Junior Coordinators – **Appointed Shannon year 3&4 & Yvonne year 1&2**
- **Move - Ann, Seconded - Emily**

- Draw Committee (x3) - **Appointed**
- **Lena, Sandra & Darlene**
- **Moved Yvonne Seconded Shannon**

- Rep Coordinators
Emily to follow up with Nicola Parkes as both Lena & Emily have spoken to her.

- *All other committee roles to be filled at first NSN committee meeting in February 2018 (eg Kiwi Whistlers, Prize giving, Coaching, Umpires)*

8. Remits (none received)

9. Life and Service Award members nominations
Kelly Herbert nominated for Service Award - (attach nomination)
Moved - Ann, Second - Lena
Presentation at meeting in 2018

10. General Business

- Confirmation of 2018 dates
- Move Andrea, Second Clare

Need pre-season meeting for planning of what required to present to Principals and delegates at first 2018 committee meeting. Feb meeting - Principals and Delegates with plan which then gets edited and approved March. Sub committee - Ann, Lena, Clare, Emily, Sandra, Lou & Yvonne. Date set for Jan Thurs 25th 7pm @ NIS staffroom. Ann to email requesting key

thoughts/objectives (eg future funds, junior progression) for plan and strategy. Meeting to be opened up to all delegates for opportunity for engagement.

Meeting closed 8.24pm